

**PRE-ADVERSE ACTION NOTIFICATION AND DISCLOSURE**

Pursuant to your prior authorization, WESTPORT PROPERTIES (“Westport”) obtained background reports on you in connection with your application for employment and/or your employment with the Westport.

The following Agency/Agencies provided the report or reports:

ADP Screening and Selection Services  
301 Remington St.  
Fort Collins, CO 80524  
800/367-5933

Please be advised that although the above-listed Agency or Agencies supplied the report or reports relied on by Westport, the Agency or Agencies do not make the decision to take the adverse action, and the above-listed Agency or Agencies cannot provide you with reasons why the adverse action is being considered.

If Westport decides to take any adverse action based on the report(s), you will be notified of such decision.

Attached is: (1) a free copy of the report or reports provided by the above-listed Agency or Agencies; and (2) a copy of A Summary of Your Rights Under the Fair Credit Reporting Act, which may provide you with additional information.

Date: \_\_\_\_\_  
\_\_\_\_\_  
(Signature of Employer)

- By checking this box, I have indicated that I have received a copy of (1) this Pre-Adverse Action Notification and Disclosure form; (2) a copy of the report(s) provided by the above-listed Agencies; and (3) a copy of A Summary of Your Rights Under the Fair Credit Reporting Act.

Date: \_\_\_\_\_  
\_\_\_\_\_  
(Signature of Employee)